

200 S. Wacker Dock Information

Certificate of Liability Insurance and Union Requirements:

Vendors: All vendors making deliveries past the loading dock or performing any work in tenant suites are required to have an up to date Certificate of Liability Insurance (COI) on file with the Property Management Office before beginning their delivery or work. The COI requirements can be sent via email upon request, please send via email or fax to The Office of the Building.

Phone: 312-853-3185 **Email:** 200SouthWacker@jhancock.com **Fax:** 312-985-8131

Union Workers: All vendors working at 200 S. Wacker MUST BE union employed. Union cards will be checked upon dock entry. If any worker is found to be non-union they will be asked to leave the site immediately.

-Non-union workers may deliver to the building but are NOT permitted past dock security; security will call a building porter to complete the delivery from the dock to the specific tenant suite.

Accessibility:

The loading dock entrance is located on the south side of the building and accessible from Lower Wacker via the southbound service lane. Drive past the pillar marked "200" and the 200 S. Wacker garages are on the right side of the courtyard.

Hours of Operation:

Normal business hours: Monday - Friday 6:00am-4:00pm

Time limit: Deliveries within business hours **CAN NOT EXCEED 30 minutes** -An after-hour's delivery or delivery that exceeds the 30-minute limit can be scheduled by contacting Vince Hernandez, Director of Security, at Vince.Hernandez@manulife.com

After Hour Rates: \$37.50/hour, a four-hour minimum reservation is required.

Freight Car Dimensions:

12'h x 5'2" w x 8'4" d

Freight Elevator Weight: Max weight is 5,000 lbs.

Delivery Truck Restrictions:

Delivery Trucks: Must not exceed 12ft 11in in height

Any unscheduled dock or freight elevator use may result in work being shut down